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Inventory of the

**Florida Association of Family and Consumer Sciences
Records**

(MSS2005017)

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SUMMARY INFORMATION

Dates: 1918-2005 (inclusive)

Dates: 1940-1958 (bulk)

Extent: 6 LinearFt.

Languages represented in collection: English

Abstract: Administrative records, correspondence, financial records, membership records, meeting minutes, publications, and reports of the Florida Association of Family and Consumer Sciences and its predecessor organization, the Florida Home Economics Association.

Portions of collection available online? : No

ADMINISTRATIVE INFORMATION

Acquisition Information:

Materials were given by Nicole Sullender of the Florida State University College of Human Sciences, acting on behalf the Florida Association of Family and Consumer Sciences.

Provenance: Created by Florida Association of Family and Consumer Sciences and its predecessor organization, the Florida Home Economics Association.

Access Conditions:

Collection is open to research

Use Conditions:

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Preferred Citation: Florida Association of Family and Consumer Sciences Records, Special Collections, Florida State University Libraries, Tallahassee, Florida

Processing History:

The first accession of these materials, comprising records of the Florida Home Economics Association, was processed by Burt Altman in December 2005 and January 2006. An additional accession of these materials, which included the records of its successor organization, the Florida Association of Family and Consumer Sciences, was processed by Burt Altman in August 2006.

BIOGRAPHICAL / HISTORICAL NOTES

The Florida Home Economics Association (FHEA), whose goal was "the development and promotion of standards of home living that will be satisfying and developing to the individual and profitable to society," first met on November 28, 1919, at the Seminole Hotel, Jacksonville, FL. Edith M. Thomas, the State Supervisor of Home Economics, chaired the meeting, and became its first president, serving from 1919 to 1920. The FHEA was founded as an affiliate of the American Home Economics Association (AHEA), formed in 1908. According to its Constitution, the FHEA was to reach its goal "by the study of problems connected with the family and the institutional household; by improving and extending home economics instruction in schools and colleges and in adult education programs; by improving professional education for all home economists by encouraging and aiding investigation and research in problems of home economics, and by issuing publications and holding meetings through which there may be wider and better understanding of the value of home economics interests."

The first FHEA district association was the West Coast Home Economics Association, that first met in April 1921. The next groups to organize were Lake, Seminole, Orange, and Osceola Counties in 1923, the South East Florida Association (Dade, Palm Beach, Broward, Martin, and Okeechobee Counties) in 1925-1926, the Florida Central East Coast Association (St. Johns, Flagler, Volusia, Brevard Counties) in 1927, the Central Association (Alachua, Putnam, Dixie, Columbia, Levy, Marion, Gilchrist, and Bradford Counties) in 1928, the Capital City Association (Leon, Jefferson, Gadsden, Wakulla, Liberty, Franklin, Jackson, Suwanee, Madison, Taylor, Lafayette, and Hamilton Counties) in 1929, and the Ridgeland Association (Polk, Highlands, De Soto, and Hardee) and North Florida districts (Nassau, Duval, Baker Counties), organized in 1930. The objectives of the district associations, according to Boletha Frojen, President of the Florida Home Economics Association 1928-1930, were "contact with our fellow workers - home makers, home demonstration agents, lunch room or institutional managers, dietitians, research workers, home economics women in business, and teachers - discuss problems in common, in working toward the same goal - that of improving living conditions and home making."

Among its accomplishments during the 1920s and 1930s were the compilation of a list of trained women who held positions in hospitals and educational institutions in Florida, the creation of tentative standards of accomplishment for high school classes in Home Economics, the compilation of data concerning the relationship of the Home Economics teacher to the health program in the schools, and the promotion of the George Reed Act (1929), which advanced vocational agriculture and home economics education in Florida by assuring home economics a fairer share of future federal funding.

By the 1940s, the Association had grown. Its membership comprised professional home economists, public school and college teachers, home demonstration agents and extension specialists, Farm Security Administration supervisors, demonstrators of food, clothing, and commercial equipment, dietitians, and homemakers.

Instructors at Florida State College for Women actively participated in the FHEA. Faculty members included School of Home Economics Dean Margaret R. Sandels (FHEA President, 1925-1926), Professor Jennie Tilt (FHEA President 1927-1928), Home Economics Professor Dr. Ruth Connor (FHEA President, 1940-1942), Associate Professor and Dietitian Anna May Tracy (FHEA President, 1931-1932 and Acting State Supervisor for Home Economics Education in 1939), Laura Veach Clark, Henrietta Sivyer, and Assistant Professor Leila Venable. FSCW's Home Demonstration Division staff active in this organization included Flavia Gleason, Virginia

P. Moore, Ruby McDavid, Mary A. Stennis, Isabel Thursby, and Mary Ellen Keown, (FHEA President, 1933-1934). At FSCW, Dr. Connor was in charge of FHEA student clubs.

Later FHEA Presidents included Mayme R. Smith (1934-1935), Gertrude Pedersen (1935-1936), Edith M. Davis (1943-1944), Lois Culpepper (1944-1945), and Dr. Hazel T. Stevens, (1953-1954).

According to Penny Ralston, Dean of the Florida State University College of Human Sciences, the FHEA became the Florida Association of Family and Consumer Sciences (FAFCS) in 1994. Described as "a scientific and educational association of professionals," its mission is to improve the quality of life for families, by working through individuals and communities to "effect the optimum balance between families and their environments." The FAFCS operates on state and district levels, and is divided into regions for planning and hosting annual meetings.

SCOPE AND CONTENT NOTES

The Florida Association of Family and Consumer Sciences Records (FAFCS) and the records of its predecessor organization, the Florida Home Economics Association (FHEA), are historically significant because they document the history of a statewide professional organization that developed instructional programs for families and institutions for the purpose of improving living conditions and homemaking. Significant individuals cited in the collection include Margaret Sandels, Dean of the Florida State College for Women(FSCW)/Florida State University School of Home Economics, Ruth O'Connor, FSCW Professor of Home Economics, and Boletha Frojen, Florida State Supervisor of Home Economics Education. FHEA records include administrative records, correspondence, financial records, membership records, meeting minutes, photoalbums, publications, reports kept by FSCW faculty active in the FHEA, scrapbooks, and student papers, most of which are closed because they contain confidential grade information.

FAFCS materials include its executive board files, membership files, newsletters, and reference files. Further accruals are expected.

INDEXING TERMS

Personal Names:

Frojen, Boletha
O'Connor, Ruth
Sandels, Margaret R.

Corporate Names:

Florida Home Economics Association
Florida Association of Family and Consumer Sciences

Subject Terms:

Florida State College for Women--History.
Florida State University. College of Human Sciences--History.
Home economics--Florida
Home economics--United States
Home economics teachers--Training of--United States.

COLLECTION CONTENTS

Box 1-8 Florida Home Economics Association Records (1918-1994)

Box 5-6 Administrative (1956-1986)

Notes: Includes Bylaws and revisions to the Bylaws, handbooks, incorporation information, lists of officers and community chairs, and tax status information. The series is arranged alphabetically.

- Box 5 Folder 5** Bylaws (1956-1985) : 11 items
- Box 5 Folder 6** Handbooks (1968-1984) : 9 items
- Box 6 Folder 1** Incorporation Materials. (1975-1981 and undated) : 27 items
- Box 6 Folder 2** Officers and Committee Chairs (1956-1986 and undated) : 31 items
- Box 6 Folder 3** Tax Status Information (1976-1981) : 8 items

Box 8 Historical (1964, 1974)

Notes: Includes historical information about the Florida Home Economics Association , lists of officers, and district histories. The series is arranged alphabetically.

- Box 8 Folder 9** District Histories (Districts F and I) (1974) : 2 items
- Box 8 Folder 10** FHEA History and Officers, 1919-1964 (circa 1964) : 1 item
- Box 1-3** Correspondence (1925-1957)

Notes: Correspondence is the largest series in this collection, containing many letters to and from Dean Sandels and Dr. Connor, FSCW Professor of Home Economics (1935-1944), FHEA Vice President (1935) and FHEA President (1941-1942) concerning annual meeting plans, student internships, support for Florida's program of national defense, placement of graduates in Florida high school home economics classes, and the summer 1943 workshop on family life education. There are also letters from Florida high school home economics teachers to home economics teachers-in-training at FSCW offering vocational advice and lists of home addresses of student teachers and student teacher graduates. The series is arranged alphabetically.

- Box 1 Folder 1** Acting State Supervisor, Home Economics Education (1938-1945) : 27 items
- Box 1 Folder 1** Acting State Supervisor, Home Economics Education (1938-1945) : 27 items
- Box 1 Folder 2** Addresses of Student Teachers (1942) : 3 items
- Box 1 Folder 3** Demonstration School (1938-1943) : 10 items
- Box 1 Folder 4** Family Economics Home Management Division (1955-1956) : 5 items
- Box 1 Folder 5** Frojen, Bolettha to Margaret Sandels (1933-1934) : 9 items
- Box 1 Folder 6** General (1925-1946) : 16 items
- Box 1 Folder 7** General (1934-1941) : 9 items
- Box 1 Folder 8** General (1940-1972) : 71 items
- Box 1 Folder 9** History of FHEA (1929-1954) : 39 items
- Box 1 Folder 10** Internships (1942-1944) : 23 items
- Box 1 Folder 11** Letters answering teachers' questions (1940) : 28 items

- Box 1 Folder 12** Permanent headquarters fund (1952-1953) : 8 items
- Box 1 Folder 13** Public relations (1952-1953) : 9 items
- Box 1 Folder 14** Publications - AHEA (1939-1944) : 64 items
- Box 1 Folder 15** Research Department - AHEA (1955) : 2 items
- Box 2 Folder 1** Scholarship - FHEA (1952-1957) : 23 items
- Box 2 Folder 2** School of Home Economics (FSCW) (1928-1945) : 85 items
- Box 2 Folder 3** School of Home Economics (FSCW) (1946) : 90 items
- Box 2 Folder 4** School Supervisors and Principals (1935-1945) : 43 items
- Box 2 Folder 5** Secretary - Corresponding and Recording (1953, 1956) : 4 items
- Box 2 Folder 6** State Department of Education (1944-1945) : 9 items
- Box 2 Folder 7** State Department of Education, Home Economics Education. Home Economics Bulletins (1936-1945) : 1 item
- Box 2 Folder 8** State President (FHEA) (1952) : 2 items
- Box 2 Folder 9** Student Club (1940-1943) : 18 items
- Box 2 Folder 10** Summer Workshop on Family Life Education (1943)
- Box 2 Folder 11** Teachers (1938-1940) : 113 items
- Box 2 Folder 12** Teachers (1941-1943) : 80 items
- Box 3 Folder 1** Teachers - Inactive (1933-1956) : 81 items
- Box 3 Folder 2** Vocational Programs (1938-1939) : 9 items
- Box 3** Memberships (1928-1956)

Notes: This series contains FHEA membership and officer lists, as well as FHEA members who held AHEA "Life Membership" status in FHEA. Arranged alphabetically.

- Box 3 Folder 3** AHEA Life Membership Status in FHEA (1956) : 4 items
- Box 3 Folder 4** Membership Lists (1951-1956) : 30 items
- Box 3 Folder 5** Membership Promotion (1953-1954) : 6 items
- Box 3 Folder 6** Memberships and Officers (1928-1945) : 22 items
- Box 3-4** Reports (1940-1945)

Notes: This small series includes FHEA annual reports, descriptions of goals, proposed work programs for each division and department in the association. In addition, there are Florida State Dept. of Public Instruction staff reports of visits to high schools to observe home economics instruction. Arranged alphabetically.

- Box 3 Folder 7** Annual Descriptive Reports (1936, 1941-1943) : 8 items
- Box 3 Folder 8** Program of Work (1943-1944; 1951-1957) : 7 items
- Box 3 Folder 9** Reports of School Visits by Florida State Dept. of Public Instruction (1941-1943) : 25 items
- Box 3 Folder 10** Reports of State Supervisor of Home Economics Education (1932-1944) : 31 items
- Box 3 Folder 11** State Association Reports (1938-1947) : 11 items
- Box 4 Folder 1** State Plan for Vocational Education Report, 1937-1942 (1942) : 1 item
- Box 4, 6-7** Financial (1953-1985)

Notes: Treasurer's Reports, accounts of office and travel expenses, statements of cash receipts and disbursements, audit reports, and operating budgets. Arranged alphabetically.

- Box 4 Folder 2** Bills, treasurer's reports (1965-1972) : 8 items
- Box 6 Folder 4** Financial records (1965-1972) : 8 items
- Box 6 Folder 5** Financial records (1973-1979) : 5 items
- Box 6 Folder 6** Financial records (1978-1979) : 6 items
- Box 6 Folder 7** Financial records (1979-1980) : 24 items
- Box 6 Folder 8** Financial records (1980-1981) : 36 items
- Box 6 Folder 9** Financial records (1981-1982) : 13 items
- Box 6 Folder 10** Financial records (1982-1983) : 18 items
- Box 7 Folder 1** Financial records (1983-1984) : 10 items
- Box 7 Folder 2** Financial records (1984-1985) : 116 items
- Box 4 Folder 3** Treasurer (1953-1957) : 30 items
- Box 4, 7** Meetings (1929-1958, 1968-1993)

Notes: This small series contains programs, meeting minutes, financial reports, and several meeting identification badges. Arranged alphabetically.

- Box 4 Folder 4** FHEA Meetings and Conventions (1929-1941) : 35 items
- Box 7 Folder 6** Minutes of FHEA Executive Board (1960-1962, 1970-1972) : 15 items
- Box 7 Folder 7** Minutes of FHEA Executive Board (1973-1976) : 15 items
- Box 7 Folder 8** Minutes of FHEA Executive Board (1977-1979) : 40 items
- Box 7 Folder 9** Minutes of FHEA Executive Board (1987-1990) : 43 items
- Box 7 Folder 10** Minutes of FHEA Executive Board (1991-1992) : 65 items
- Box 4 Folder 5** Minutes of FHEA Executive Committee (1948-1958) : 32 items
- Box 4 Folder 6** State Meetings (1952-1955) : 2 items
- Box 7 Folder 3** State Meetings (1968-1978) : 11 items
- Box 7 Folder 4** State Meetings (1980-1985) : 6 items
- Box 7 Folder 5** State Meetings (1986-1993) : 2 items
- Box 4, 7-8** Committees (1930-1958, 1967-1972, 1992)

Notes: Committee Reports includes annual reports from various FHEA Committees, such as the Auditing, Emergency Relief, Nominating, Nutrition, Program of Work, and Registration Committees. Arranged alphabetically.

- Box 7 Folder 11** Annual Meeting Report of the Registration Committee (1967-1968) : 23 items
- Box 7 Folder 12** Annual Meeting Report of the Registration Committee (1968-1971) : 33 items
- Box 8 Folder 1** Annual Meeting Report of the Registration Committee (1971, 1992) : 34 items
- Box 8 Folder 2** Annual Meeting Report of the Registration Committee (1972) : 23 items
- Box 4 Folder 8** Committee Reports (1952-1956) : 2 items
- Box 4 Folder 9** Joint Nutrition Committee (1937-1944) : 22 items
- Box 4 Folder 10** Nominating Committee (1953-1958) : 22 items
- Box 4** Workshops (1942-1943)

Notes: Includes applications for admission to the July 1943 Florida State College for Women Workshop in Community Organization for Family Life Education, project descriptions

prepared by Florida high school home economics teachers for this workshop, statements of expenses, travel reimbursement statements, and proposals for the 1943 workshop. Arranged alphabetically.

- Box 4 Folder 11** Applications for Admission to 1943 Workshop (1943) : 29 items
- Box 4 Folder 12** Proposals for 1943 Workshop (1942-1943) : 12 items
- Box 4 Folder 13** Statements of Expenses to Be Paid by Workshop Participants (1943) : 47 items
- Box 4 Folder 14** Workshop Papers Presented at 1943 Conference (1943) : 10 items
- Box 4 Folder 15** Workshop Reports (1943) : 15 items
- Box 4** Student Papers (1941)

Notes: Research notes and a paper completed by an FSCW Home Economics student. Because the paper contains confidential grade information, it is closed to researchers.

- Box 4 Folder 16** Eating Habits, FSCW Dining Hall (Summer 1941) : 21 items
Notes: File closed

Box 5 Teaching Papers (1942-1945)

Notes: This small series contains student placement evaluations and opinions of FSCW home economics teacher-trainer staff concerning qualifications of student teachers. Because these papers contain confidential evaluations, they are closed to researchers.

- Box 5 Folder 1** Opinions of FSCW Home Economics Teacher-Trainer Staff (1942-1943) : 14 items
Notes: File closed
- Box 5 Folder 2** Recommendations for Students (1943-1945) : 169 items
Notes: File closed

Box 8 FHEA Publications (1955-1991)

Notes: In 1971, The Mocking Bird became the FHEA Reporter (Florida HEAR). Some journals in this series have incomplete holdings.

- Box 8 Folder 3** The Florida Home Economics Association Highlights (District F Newsletter) (1989-1990) : 2 items
- Box 8 Folder 4** FHEA Reporter (Florida HEAR) (Fall 1971-1979) : 14 items
- Box 8 Folder 5** Florida Home Economist (Fall 1979, Fall 1988-March 1990) : 6 items
- Box 8 Folder 6** The Mocking Bird, the official publication of the Florida Home Economics Association (Spring 1955-Spring 1971) : 27 items
- Box 8 Folder 7** Sources of Financial Aid for Home Economics Students (1967) : 1 item
- Box OS1** Photoalbums (1975-1989)
 - Box OS1** Florida Home Economics Association Annual Meeting, Jacksonville, FL (1989) : 1 item
 - Box OS1** Home Economist of the Year (1975-1994) : 1 item

Box OS2 Scrapbooks (1976-1988)

Box OS2 Scrapbook. Note on inside cover: Begun in 1977 by Janice Patterson, Public Relations Chair. (1976-1984) : 1 item

Box OS2 Cover: "FHEA, 1986-1988." Includes earlier materials. (1981-1988) : 1 item

Box 5, 8 Reference Files (1918-1978)

Box 8 Folder 8 The American Home Economics Association: A Supplement to the American Home Economics Association Saga. By Keturah E. Baldwin. 1949. (1949) : 4 items

Box 5 Folder 3 Children's Health Organization Materials (1918-1925) : 4 items

Box 5 Folder 4 Florida Statewide School Lunch Project Manual for Supervisors and Workers. Published by Roy Schroder, State Administrator, and Rolla A. Southworth, State Director of the Community Services Division of the Work Projects Administrator of Florida (circa 1937) : 2 items

Box 8 Folder 17 The Voice: Newsletter of the Indiana Home Economics Association (December 1978) : 1 item

Box 5 Florida Association of Family and Consumer Sciences Records (1999-2005)

Box 8 Administrative (1999-2005)

Box 8 Folder 11 Executive Board Minutes (2004-2005) : 19 items

Box 8 Folder 12 Handbook, 2005-2009 (2005) : 1 item

Box 8 Folder 13 Membership Reports for AAFCS Florida Affiliate (1999-2002) : 19 items

Box 8 Publications (2002-2005)

Box 8 Folder 14 FAFCS Newsletter (Fall 2002-Spring 2005) : 9 items

Box 8 Reference Materials (1999-2001)

Box 8 Folder 15 Best Practices for Building Membership in FAFCS. Developed by AAFCS Membership Committee for AAFCS Annual Meeting, July 1, 2001 (2001) : 10 items

Box 8 Folder 16 Successful Strategies: Increasing and Retaining Members. Developed by AAFCS Membership Committee for AAFCS Annual Meeting, June 1999 (1999) : 22 items