



*Inventory of the*

**Florida State University Council of Deans Minutes  
(MSS 2007-017)**

Inventory created by Ginger H. Williams

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## **SUMMARY INFORMATION**

Dates: 1949-1990 (inclusive)

Dates: 1950-1973 (bulk)

Extent: 1.4 Linear Ft.

Languages represented in collection: eng

Abstract: This collection includes minutes taken at Council of Deans meetings on topics such as the academic calendar, general education requirements, grading, salaries, transfer credits, and vacation policies.

Portions of collection available online?: No

## **ADMINISTRATIVE INFORMATION**

Acquisition Information:  
Gift.

Provenance: Florida State University Council of Deans

Access Conditions:  
Collection is open to research

Use Conditions:  
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Preferred Citation: FSU Council of Deans Minutes, Special Collections, Florida State University Libraries, Tallahassee, Florida

## **BIOGRAPHICAL / HISTORICAL NOTES**

The Council of Deans, formerly the Council of Academic Deans, considers matters of mutual interest to all the deans and advises the Vice President as he seeks to determine long-term educational plans and general criteria and standards for the acquisition and deployment of University resources in the academic area. It acts upon academic matters in accordance with administrative policies determined by the President and the Executive Council; assists the President in preparing the budget and formulates policies under which changes of status and salaries of faculty members are recommended to the President; reviews any proposed

recommendations of a Dean, a salary, or a change of status which deviates from the accepted policies; and, at appropriate intervals, it reviews the policies governing change of status and salaries of faculty and makes needed revisions. In any matter involving the faculties or interest of two or more major instructional units the Council reviews the circumstances and recommends courses of action. This mission statement was consistent throughout the 1950's.

As defined in the 1954 Faculty Handbook, the Council of Deans is composed of the following: President (ex-officio), Vice-President (ex-officio), Dean of the University, academic Deans, and the Dean of Students. The President (or in his absence, the Vice-President) presides over the meeting of the Council of Deans. The Council meets at regular intervals determined by the Council, upon call of the President or Vice-President, or at the request of any two members of the Council.

### **SCOPE AND CONTENT NOTES**

The collection includes minutes and related materials documenting the meetings of the Florida State University (FSU) Council of Deans. Topics of note include the following: academic calendar, academic counseling, add/drop procedures, Affirmative Action program, auditing courses, budget-departmental allocations, credit hours, examination procedures, exemption tests, faculty contracts, faculty recruiting, Florida State University, Florida State University history, general education requirements and curriculum, grades, graduation procedures, graduation requirements, job titles, Medical Sciences program, military deferment, military service, quality points, re-admission petitions, religious activities, retirement, salaries, scholarships, segregation, status (full and part-time), student-body makeup, study abroad, transfer credits, vacation policies.

There are gaps in the records between 1973 and 1986. Arrangement is chronological.

## INDEXING TERMS

### *Personal Names:*

Adams, Art  
Bardill, Donald R.  
Baum, Werner A.  
Bickley, Bruce  
Bland, Larson M.  
Boyce, Eugene M.  
Campbell, Doak S. (Doak Sheridan), 1888-1973  
Campbell, Laurence  
Carothers, Milton W.  
Chalmers, E. Laurence  
Champion, John E.  
Clevenger, Theodore, Jr.  
Cnudde, Charles F.  
Cobbe, James H.  
Craig, Paul G.  
Culpepper, J. Broward  
Curtis, Hazen  
Czajkoski, Eugene H.  
D'Alemberte, Talbot  
Dame, J. Frank  
Dantin, Elvin J.  
Davis, Charles S.  
Doyle, Wilson K.  
Draper, Jerry L.  
Draper, Patricia  
Dunlap, Cornell  
Duxbury, Vivian  
Edwards, Steve  
Eyman, Ralph L.  
Fernald, Edward A.  
Folger, John K.  
Fordyce, Philip R.  
Fox, Grace  
Garretson, Peter P.  
Glenn, Hortense, 1909-1974  
Glidden, Robert B.  
Goldstein, Harold, 1919-1986  
Goodner, Dwight  
Hamilton, Marshall  
Hardee, Melvene Draheim, 1913-1994  
Herndon, Sarah E.  
Hogan, Patrick W.  
Housewright, Wiley L., 1913-1994  
Jaski, Gerald

Johnsen, Russel Harold, 1922-  
Johnson, Robert M.  
Karamcheti, Krishnamurty  
Kenna, Murry W.  
Kropp, Russel  
Kuersteiner, Karl O.  
Kurtz, Sheldon F.  
Lannutti, Joseph E.  
Lathrop, Robert L.  
Lawton, Robert O.  
Lazier, Gilbert N.  
Llewellyn, Anthony  
Mackey, Cecil  
Mazek, Warren F.  
McCaleb, Thomas S.  
McLanahan, John  
Medoff, Norman J.  
Miller, Charles  
Miller, Robert  
Mohr, Lillian  
Morse, Joshua  
Moore, Coyle E.  
Muhlenfeld, Elisabeth  
Nall, John  
Newberry, Jack  
Oglesby, Roscoe Ralph  
Pankowski, Mary L.  
Papagiannis, George J.  
Parramore, Walter  
Reid, Sue Titus  
Rogers, Decatur B.  
Rogers, Grover  
Rogers, Hudson  
Rovetta, Charles A.  
Rush, Orwin  
Sandels, Margaret Rector, 1888-1973  
Scher, Bernard  
Shaw, Roderick Kirkpatrick  
Sherron, Gene T.  
Shores, Louis L.  
Singer, Evelyn T.  
Sitton, Margaret A., 1929-  
Solomon, E. Ray  
Stevens, Hazel T.  
Stickler, Hugh  
Stone, Mode L.  
Strozier, Robert Manning, 1906-1960  
Summers, F. William  
Turnbull, Augustus Bacon, 1940-1991

Ungurait, Donald F.  
Vance, Patricia V.  
Voich, Dan  
Waldo, Gordon P.  
Walker, Charles H.  
Walker, Edwin R.  
Warren, Fuller, 1905-1973  
Warren, Katherine  
Wharton, William L.  
Winters, Stephen S.

*Corporate Names:*

Florida State University  
Florida State University--Council of Deans

*Subject Terms:*

Academic calendar  
Budget--departmental allocations  
Florida State University  
Florida State University--History  
General education--requirements and curriculum  
Grades  
Salaries  
Transfer credits

*Genre/Format Terms:*

minutes  
correspondence  
financial records  
reports

## COLLECTION CONTENTS

### Box 1-4 FSU Council of Deans Minutes (1949-1990)

- Box 1 Folder 1** October 1949 - June 1950: 45 items
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- Box 1 Folder 3** January - April 1951: 44 items
- Box 1 Folder 4** May - June 1951: 62 items
- Box 1 Folder 5** July - December 1951: 58 items
- Box 1 Folder 6** January - June 1952: 68 items
- Box 1 Folder 7** July - December 1952: 31 items
- Box 1 Folder 8** January - June 1953: 30 items
- Box 1 Folder 9** July 1953 - December 1954: 17 items
- Box 1 Folder 10** January 1955 - December 1956: 31 items
- Box 1 Folder 11** January 1957 - December 1958: 18 items
- Box 2 Folder 1** January 1959 - December 1960: 21 items
- Box 2 Folder 2** January 1961 - December 1962: 35 items
- Box 2 Folder 3** January 1963 - December 1964: 42 items
- Box 2 Folder 4** January - December 1965: 28 items
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- Box 2 Folder 6** January - June 1967: 23 items
- Box 2 Folder 7** July - October 1967: 17 items
- Box 3 Folder 1** November - December 1967: 8 items
- Box 3 Folder 2** January - June 1968: 18 items
- Box 3 Folder 3** July - December 1968: 26 items
- Box 3 Folder 4** January - June 1969: 32 items
- Box 3 Folder 5** July - December 1969: 41 items
- Box 3 Folder 6** January - June 1970: 19 items

- Box 3 Folder 7** July - December 1970: 26 items
- Box 3 Folder 8** January - June 1971: 17 items
- Box 3 Folder 9** July - December 1971: 12 items
- Box 4 Folder 1** January - June 1972: 19 items
- Box 4 Folder 2** July - December 1972: 10 items
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- Box 4 Folder 4** 1986 - 1990 (incomplete): 5 items