



Graduate Assistantship To begin Fall 2025

Overview: The Florida State University Libraries, in partnership with the School of Information, invites eligible Masters and Ph.D. program students to apply for Graduate Assistantships in the University Libraries. The purpose of these assistantships is to provide graduate students with valuable, applied work experience that will enhance their classroom learning and their marketability to potential employers after graduation.

Areas of Concentration: One assistantship will be offered in the following areas:

Teaching, Learning, & Engagement: The Graduate Assistant (GA) for the Teaching, Learning, & Engagement (TLE) department at FSU Libraries will gain practical experience providing information literacy instruction and reference services to FSU Libraries scholars and will also assist with student engagement efforts. TLE is committed to fostering a sense of campus community driven by critical thinking and compassion through our library instruction and engagement offerings. The department's GA will work closely with members of the TLE team to achieve this student-centered mission.

Position Duties:

Responsibilities for this position include teaching information literacy instruction sessions, developing digital learning objects, and providing reference services to meet scholars' research needs. The GA will also assist with engagement activities, such as tabling at campus orientations, and work on assessment projects, such as focus groups and environmental scans, aimed at improving the department's in-person and virtual programs.

Due to the in-person aspect of this position, it is not designed for fully remote graduate students who do not reside in Tallahassee.

Preferred Qualifications:

- Experience conducting academic research
- Experience teaching, tutoring, or providing other learning-related services
- Admission to the FSU School of Information Masters or Ph.D. program in Information is required. Consideration will be given to incoming students; offers will be contingent on acceptance into the program.

To Apply: Candidates will submit resumes to Lib-Recruitment@fsu.edu. Emails should be titled as the posting title, i.e. Graduate Assistant – Position – Semester/Year

- Resume should include the following information:
 - **Personal Details:** Full name, address, phone number, email address
 - **Education**
 - **Certifications:** Any relevant certifications or licenses
 - **Employment History:** Previous employers, job titles, dates of employment, responsibilities
 - **Achievements:** Key accomplishments in previous roles
 - **Technical Skills:** Proficiency in specific tools, software, or technologies
 - **Soft Skills:** Communication, teamwork, problem-solving abilities
 - **References:** Contact information for professional references

Contact: Please email Liz Dunne at edunne@gmail.com with any questions.

The Florida State University Libraries define diversity as the sum of the ways that people are both alike and different. We are committed to embracing the full spectrum of human and social identities. We strive to create and maintain an inclusive environment in which all individuals are treated fairly, respectfully, and valued for their distinctive skills, experiences, and perspectives to maximize the potential of all Library's employees and the communities with whom we interact.

